

Fall 2024

# Undergraduate Application Guide for International Students [Freshman]



1905



**고려대학교**  
KOREA UNIVERSITY

Website: <https://oia.korea.ac.kr>

Email: [admission@korea.ac.kr](mailto:admission@korea.ac.kr)

Tel: +82-2-3290-5156/5157

## Contents

<b>I. Application Guide</b>	<b>P. 1</b>
1. Application Timelines	
2. Fields of Study	
<b>II. Eligibility</b>	<b>P. 5</b>
1. Citizenship Requirements	
2. Academic Requirements	
3. Language Proficiency Requirements	
<b>III. Application Information</b>	<b>P. 8</b>
1. Admission Criteria	
2. Application Procedures	
<b>IV. Supporting Documents &amp; Notices</b>	<b>P. 10</b>
1. Required Documents for All Applicants	
2. Required Documents for Relevant Applicants	
3. Notices for Documents Submission	
<b>V. Registration, Refunds &amp; Visa Application</b>	<b>P. 15</b>
1. Registration and Refund Policies	
2. Visa Application Guide	
<b>VI. Scholarship Guide and Other Notices</b>	<b>P. 17</b>
1. Undergraduate Scholarship	
2. Other Notices	

## I. Application Guide

### 1. Application Timelines

Item	Schedule	Notes
Online Application Submission and Documents Upload	February 26 (10:00) - March 22, 2024 (17:00)	<ul style="list-style-type: none"> <li>Office of International Affairs website: <a href="https://oia.korea.ac.kr">https://oia.korea.ac.kr</a></li> <li>Online application is completed only when the application fee payment and online document submission is successfully completed by the deadline.</li> <li>The application documents (PDF version) must be uploaded online (max. 40MB).</li> </ul>
Application Materials Submission	February 26 (10:00) - March 29, 2024 (17:00)	<ul style="list-style-type: none"> <li>Availability of direct or postal mail submission                             <ul style="list-style-type: none"> <li>※ In case of COVID-19 related shutdowns, only postal mail available (to be announced)</li> </ul> </li> <li>Office closed on weekends and public holidays</li> <li>All supporting documents must arrive by the designated deadline (Korea Standard Time).</li> <li>Please use certified mail, parcel service or international express mail with a tracking number in order to check the delivery status to avoid delays or delivery failures.                             <ul style="list-style-type: none"> <li>※ Address: Korea University, International Education Team, #301 Dongwon Global Leadership Hall, 145 Anam-ro, Seongbuk-gu, Seoul 02841, Korea</li> </ul> </li> </ul>
Admission Result Notification	June 14, 2024 (17:00)	<ul style="list-style-type: none"> <li>Results are available online only: <a href="https://oia.korea.ac.kr">https://oia.korea.ac.kr</a></li> <li>The International Admissions Office does not notify applicants individually of admission results.</li> </ul>
Registration for Admitted Students	July 2024 (to be confirmed)	<ul style="list-style-type: none"> <li>Enrollment and tuition fees must be paid in full via bank transfer, ATM, internet banking, phone banking, Alipay, UnionPay etc., to the virtual bank account provided by Korea University.</li> </ul>

※ The dates are subject to change. Any changes will be updated on the Office of International Affairs website.

※ All dates and times are based on Korea Standard Time (KST).

### 2. Admission Category & Fields of Study

#### 1) International Undergraduate Admission I

※ This list is subject to change. Please check for updates before submitting your online application.

※ International Undergraduate Admission I applicants cannot select International Undergraduate Admission II as their second-choice major. However, it is possible to apply to International Undergraduate Admission I & II simultaneously.

- International Undergraduate Admission I applicants may select a first-choice and second-choice major. (Applications for the Medicine and Nursing majors are only open for spring intake)
- According to the Regulations for Student Enrollment of the College of Education, the acceptance rate of international students cannot exceed 10% of the total admission quota.
- For the International Studies major (English track), English language qualification is mandatory.
- For the School of Interdisciplinary Studies, students are allowed to choose the first major from any field.
- Before choosing your major, please check the [course catalog, curriculum and the number of English taught courses offered](#) in the department of your interest.
- 1) Information about colleges and majors: <https://oia.korea.ac.kr>→Undergraduate Admission→Schools & Departments
- 2) Undergraduate courses: <http://sugang.korea.ac.kr>→Search Course→Undergraduate Courses (English taught courses will be indicated as (English) next to the course title.)

College/Division	Field	Major		
Korea University Business School	Humanities	Business Administration		
		<ul style="list-style-type: none"> <li>Korean Language and Literature</li> <li>Philosophy</li> <li>Korean History</li> <li>History</li> <li>Sociology</li> <li>Sinographic Literatures</li> </ul>		
College of Liberal Arts	Humanities	English Language and Literature		
		German Language and Literature		
		French Language and Literature		
		Chinese Language and Literature		
		Russian Language and Literature		
		Japanese Language and Literature		
		Spanish Language and Literature		
		Linguistics		
		College of Life Sciences & Biotechnology	Science	Life Sciences
				Biotechnology
Food Bioscience and Technology				
Environmental Science and Ecological Engineering				
Humanities	Food and Resource Economics			

College/Division	Field	Major
College of Political Science and Economics	Humanities	Political Science and International Relations
		Economics
		Statistics
		Public Administration
College of Science	Science	Mathematics
		Physics
		Chemistry
		Earth and Environmental Science
College of Engineering	Science	Chemical & Biological Engineering
		Materials Science & Engineering
		Civil, Environmental, & Architectural Engineering
		Architecture (5 years)
		Mechanical Engineering
		Industrial Management Engineering
		Electrical Engineering
		Integrative Energy Engineering
College of Education	Humanities	Education
		Korean Language Education
		English Education
		Geography Education
	Science	Home Economics Education
		Mathematics Education
	Phys. Ed.	Physical Education
	College of Informatics	Science
Data Science		
School of Art & Design	Art & Design	Art & Design
College of International Studies	Humanities	International Studies (English Track)
		Global Korean Studies
School of Media & Communication	Humanities	Media & Communication
College of Health Science	Science	Biomedical Engineering
		Biosystems & Biomedical Science
		Health Environmental Science
	Humanities	Health Policy & Management
School of Interdisciplinary Studies	Humanities/ Science	School of Interdisciplinary Studies
School of Smart Security	Science	Smart Security
School of Psychology	Humanities	Psychology

## 2) International Undergraduate Admission II

※ International Undergraduate Admission II applicants can apply to International Undergraduate Admission I (first-choice major only) simultaneously.

Fields of Study	Contents
Global Open Major, College of International Studies	<ul style="list-style-type: none"> <li>○ Global Open Major                             <ol style="list-style-type: none"> <li>1) Year 1: Applicants will be admitted to and enrolled in the College of International Studies, and take general education and Korean language courses.</li> <li>2) Years 2 to 4: Students will be assigned a major in one of the following fields of Humanities, Social Sciences, Natural Sciences, and Engineering, and take major-related courses and electives.</li> </ol> </li> <li>○ Notes                             <ol style="list-style-type: none"> <li>1) Before entering Year 2, a specific major will be determined at the end of the freshmen year based on the student's language ability in Year 1.</li> <li>2) Students can choose between a Korean language or English language track.                                     <ul style="list-style-type: none"> <li>* An official language proficiency score for Korean (TOPIK 5 or higher) or English (TOEFL/IELTS Academic, etc.) is required.</li> </ul> </li> </ol> </li> <li>○ Inquiries must be directed to the College of International Studies.                             <ol style="list-style-type: none"> <li>1) Korean URL: <a href="https://int.korea.ac.kr/kuis_ko/about/brochure.do">https://int.korea.ac.kr/kuis_ko/about/brochure.do</a></li> <li>2) English URL: <a href="https://int.korea.edu/kuis/about/brochure.do">https://int.korea.edu/kuis/about/brochure.do</a></li> <li>3) Tel: +82-2-3290-1391, 1392</li> <li>4) Email: gkss@korea.ac.kr</li> </ol> </li> </ul>

## II. Eligibility

- Both the applicant and the applicant's parent(s) must be non-Korean citizens.
- The applicant must have completed regular primary and secondary education, equivalent to Grades 1 to 12 in the Korean education system, either in Korea or overseas, and plan to graduate before August, 2024.

### 1. Citizenship Requirements

- Citizenship status is determined at the time of application submission.
- If applicant and applicant's parent(s) have multiple citizenship including Korean citizenship, the applicant is not eligible to apply.
- If applicant and applicant's parent(s) renounced their Korean citizenship, please refer to the following.
  - A. In order to be eligible as "a non-Korean citizen applicant with non-Korean citizen parent(s)", the applicant and applicant's parent(s) must have obtained citizenship of another country before entering high school.
  - B. If the applicant and applicant's parent(s) renounced Korean citizenship, official documents (i.e. Declaration of Loss of Nationality, Family Relations Certificate) must be provided as evidence even if the applicant and the applicant's parent(s) possess citizenship of another country and have never lived in Korea previously. The document must contain explicit details on the loss of Korean citizenship and its date.
  - C. Submitting an application for renunciation of Korean citizenship as a proof of one's loss of Korean citizenship is not considered valid.
- Adopted applicants are eligible to apply as an international student only if the applicant obtained a citizenship of another country (other than Korea) before starting primary education (Grade 1). However, proof of the loss of Korean citizenship must be submitted.
- When an applicant's parent with legal custody is remarried to a Korean citizen, even if the applicant has not been adopted by both parents through a legal process, the applicant will not be eligible to apply as an international applicant.

### 2. Academic Requirements

- The applicant must complete regular primary and secondary education, equivalent to Grades 1 to 12 in the Korean education system, either in Korea or overseas.
- Completion of qualification examinations and programs such as GED, home schooling, online courses, or language schools, etc., from the level of primary, secondary to higher education are not regarded as equivalent to a regular academic school curriculum.

### 3. Language Proficiency Requirements

Please submit one of the following documents.

A. Korean	1) A score report of the Test of Proficiency in Korean (TOPIK / TOPIK iBT regular test) or ※ <b>TOPIK iBT Trial Test Score is NOT acceptable.</b> 2) A certificate of level completion and transcripts from the Korean Language Center at Korea University (Seoul Campus) or 3) A certificate of level completion and transcripts from a Korean language center at other IEQAS universities* in Korea accredited by the Korean Ministry of Education 4) A certificate of completion of intermediate level from King Sejong Institute or Sejong Korean Language Assessment (SKA)
B. English	A score report for TOEFL iBT (including Home Edition / Enhancement) or IELTS Academic ※ <b>TOEFL My Best Scores/Essential, IELTS Indicator are NOT acceptable.</b> ※ For International Studies major, English language qualification is mandatory.
C. Applicants who have completed the entire curriculum of secondary education in Korean or English as the primary language of instruction must submit an official academic transcript and a letter of confirmation about Korean or English being the medium of instruction issued by the school.	
D. Other: Applicants who are unable to submit any one of the (A) - (C) requirements, can register for the Korea University online Korean level test and submit the results as an alternative. (Further information for this option will be provided individually)	

\* List of IEQAS universities (Certification required for both degree program and language training program)  
<https://www.studyinkorea.go.kr> > University Search > click on 'Education international competency certification' > Search

\* **An applicant who has completed an entire curriculum of secondary education in Korean at a school overseas must have completed a curriculum that is recognized and accredited by the Korean Ministry of Education.**

※ Guide about Intensive Korean Language Program and Restrictions on Major Course Enrollment

○ Admitted students may be subject to obligatory intensive Korean language training and restrictions on major course enrollment based on their submitted TOPIK score or the level completed at the Korean Language Center at KU (Seoul Campus) and other domestic IEQAS-certified universities in Korea accredited by the Korean Ministry of Education.

Korean Language Level	Korean Language Training	Enrollment in Major Courses
<ul style="list-style-type: none"> <li>· TOPIK (TOPIK iBT regular test) level 5-6</li> <li>· KU KLC level 5-6</li> <li>· IEQAS universities level 5-6*</li> <li>· KU online Korean level test 5-6</li> </ul>	No training	No restrictions
<ul style="list-style-type: none"> <li>· TOPIK (TOPIK iBT regular test) level 4</li> <li>· KU KLC level 4</li> <li>· IEQAS universities level 4*</li> <li>· KU online Korean level test 4**</li> </ul>	One semester of obligatory training	Allowed to enroll in major courses up to 6 credits per regular semester. (Students are allowed to take up to 19 credits per semester including general education courses.)
<ul style="list-style-type: none"> <li>· TOPIK (TOPIK iBT regular test) level 3 or lower</li> <li>· KU KLC level 3 or lower</li> <li>· IEQAS universities level 3 or lower*</li> <li>· KU online Korean level test 3 or lower**</li> <li>· King Sejong Institute or Sejong Korean Language Assessment (SKA) certificate of completion of intermediate level</li> </ul>	Two semesters of obligatory training	Not allowed to enroll in major courses. (Students are allowed to take up to 19 credits per semester including general education courses.)

- ※ Students who take intensive Korean language training can earn 3-6 academic credits as electives.
- ※ Depending on each department (or division), students with high English language proficiency will receive an exemption from intensive Korean language training and there will be no restrictions in taking major courses.
- ※ An applicant with a Korean language level certificate from other IEQAS universities will be required to take a level test at the Institute for General Education.
- ※ KU online Korean level test\*\* will be administered by the Korean Language Center at Korea University.
- ※ For any inquires regarding the Intensive Korean Language Program, please contact the Institute for General Education. ☎ 02-3290-1086

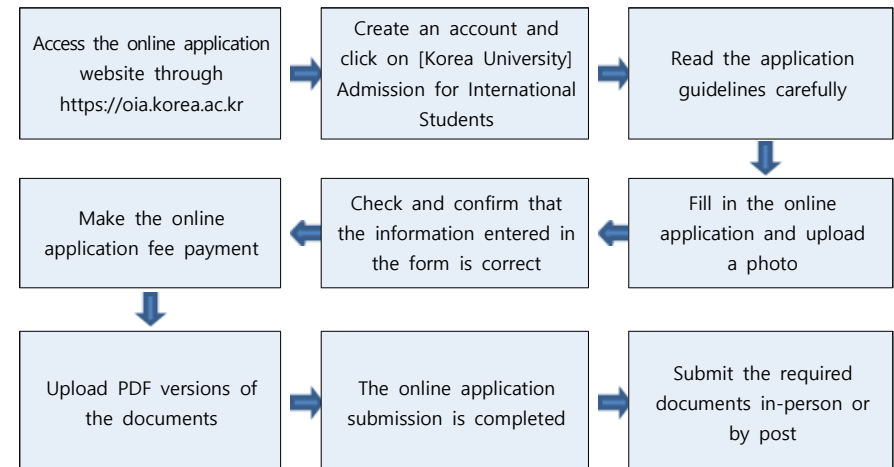
### III. Application Information

#### 1. Admission Criteria

- There is no set quota per major.
- Evaluation is based on a holistic assessment of the submitted application and supporting documents, assessing the applicant's academic ability, aptitude for their field of study, academic language proficiency, and extracurricular activities.
- ※ However, an interview or test on specific skills may be conducted depending on the field of study. In such cases, applicants will be notified in advance with additional guidelines.
- When a tie score occurs, applicants with equal scores will all be selected for admission.
- When an applicant is considered not to have satisfied the essential requirements by the International Admissions Committee, he or she will not be admitted.
- Admission decisions are made by the International Admissions Committee. Any other details for the application review process follow the general admission policies of Korea University.
- Details related to the application review will not be disclosed.
- Applicants who apply to Korea University in an inadequate manner or interfere in the admission process may face punitive consequences and have their application revoked.

#### 2. Application Procedures

##### A. How to apply online



B. Application fee payment

Field	Fees (KRW)
Humanities or Science	150,000
Art & Design	200,000

- ※ The application fee (including the commission fee) must be paid in full at the time of the online application submission within the deadline of the application period.
- ※ Applicants applying to International Undergraduate Admission I and II simultaneously must pay the application fee for each type of admission separately.
- ※ According to Article 34, Section 4, Clause 5 of the Korean Higher Education Act, the application fees will be utilized for processing the applications and remaining application fees will be returned to applicants. Each individual applicant's reimbursement shall be proportionate to the total number of applicants.
- ※ If the applicant chooses to have the refunded application fee transferred to a bank account, the transaction costs for using the bank services will be subtracted from the refunded application fee. If the transaction cost exceeds the refunded application fee, there will be no refund.
- ※ Please inspect the information on the application carefully before the application fee payment is made as the information cannot be edited, revoked nor can the fee be refunded after payment is completed. However, in the event that an applicant cannot complete the admission process due to a natural disaster, severe sickness, accident, etc. that is not attributed to the applicant, the applicant can submit an application fee refund application with proof. The documents submitted for refund will be evaluated and a full or partial refund (after the transaction cost is deducted) may be possible.

C. Notices for online application

- 1) Applicants cannot cancel their application or change their major after the application fee payment is completed.
- 2) Online applications must be made personally by each applicant. If a violation is found, the applicant may face penalties such as admission cancellation and other restrictions.
- 3) Photographs (3x4cm/max. 24KB) must have been taken within the last three months.
- 4) Online application submissions may be confirmed by printing the submission slip. Please make sure to print the application form and the mailing label for your application envelope.
  - ※ No further changes can be made to your personal statement after the online application has been submitted.
- 5) The mailing label must be affixed to the application envelope.
- 6) Applicants shall be responsible for any disadvantages arising from any errors or omissions on the application.
- 7) Contact information such as 'phone number' and 'email address' must be accurate so that the International Education Team may reach the applicant or guardian during the application period. The applicant is responsible for any disadvantages caused by providing incorrect information.
- 8) Applicants may simultaneously apply to the Korea University, Sejong Campus, while submitting an application to the Korea University, Seoul Campus. To submit an application to the Korea University Sejong Campus, please refer to <https://oku.korea.ac.kr/sejong>

IV. Supporting Documents & Notices

1. Required Documents for All Applicants

Documents	Notes
① Copy of Online Application	<ul style="list-style-type: none"> <li>■ Documents ① ~ ② must be completed, and be printed from the online application system for submission.</li> </ul>
② Consent of Collection and Use of Personal/Identifiable Information	
③ Photocopy of the Passport Information (photo) Page of the Applicant and Parent(s)	<ul style="list-style-type: none"> <li>■ In case parent(s) do not hold valid passports, a photocopy of their official ID (with notarized translation) may be submitted in lieu of a passport.</li> <li>■ Chinese applicants: Translated and notarized Hukoubu (户口簿) issued by 2020 and a certificate of family relationship (亲属关系证明)</li> <li>■ Applicants other than Chinese: Birth certificate of the applicant, family register, resident registration or certificate of family relations to confirm the relationship between the applicant and parent(s)</li> <li>■ All documents must be translated in English or Korean with notarization.</li> </ul>
④ Family Register / Relationship Certificate	
⑤ Proof of Language Proficiency	<ul style="list-style-type: none"> <li>■ Authorized language proficiency test score of English or Korean (TOPIK, TOPIK iBT, TOEFL iBT (Home Edition, Enhancement) IELTS Academic) within the validity period.</li> <li>■ For those who have completed the regular curriculum at Korea University's Korean Language Center or a Korean language center at a domestic IEQAS-certified university in Korea, the certificate of level completion and transcripts must be submitted.</li> <li>■ King Sejong Institute or Sejong Korean Language Assessment (SKA) certificate of completion of intermediate level</li> <li>■ Applicants who have completed the entire curriculum of secondary education in Korean or English as the primary language of instruction must submit an official academic transcript and a letter of confirmation about Korean or English being the main language of instruction issued by the high school.</li> <li>■ Applicants who apply to International Studies major, must submit proof of language proficiency in English.</li> <li>■ Applicants without any proof of Korean language proficiency are eligible to register for the KU online Korean level test at the time of making the online application.</li> </ul>
1) Official Transcript of High/Secondary School	
⑥ 2) Official Graduation Certificate of High/Secondary School	<ul style="list-style-type: none"> <li>■ Must obtain apostille stamps or consular authentication</li> <li>■ If an applicant graduated from a secondary school in Korea, a 'School Life Records II' must be submitted with a school stamp and an apostille is NOT required.</li> <li>■ If an applicant is not able to submit an official high school transcript with academic records for each semester and each year, an official letter from the school is required to explain the reasons.</li> <li>■ All academic transcripts must have descriptions clarifying the grading scale.</li> <li>■ All Chinese applicants are required to submit the Verification Report of China Secondary Education Qualification Certificate (中等教育学历验证报告), the Verification Report of Huikao Results (会考成绩认证报告) and the Online Verification Report of Student Record (教育部学历证书) issued by the CHSI (学信网: <a href="http://www.chsi.com.cn">http://www.chsi.com.cn</a>).</li> <li>- Verification Report of China Secondary Education Qualification Certificate (中等教育学历验证报告), Verification Report of Huikao Results (会考成绩认证报告), and Online Verification Report of Student Record (教育部学历证书) must be submitted as a certified report in English.</li> <li>- 高考: Test takers only</li> </ul>

Documents		Notes
⑦	Portfolio (A4, max. 10 items) and Statement of Verification for Portfolio	<ul style="list-style-type: none"> <li>■ Apostille stamps or Korean consular authentication must be on the original academic documents.</li> <li>- In case applicants cannot submit the original academic documents, apostille stamps or Korean consular authentication must be on original notarized academic documents.</li> <li>■ Applicable to Art &amp; Design applicants only</li> <li>■ Portfolio should be printed on A4, with each sheet containing only a single piece of work.</li> <li>■ Statement of Verification for Portfolio must be completed by using the KU form provided.</li> </ul>
⑧	Optional Documents - List of optional documents	<ul style="list-style-type: none"> <li>■ Optional Documents: School Profile, Official scores (language proficiency test results, international standard qualification of education, licenses, etc.) obtained since high school</li> <li>■ Gaokao (高考) reports of Chinese applicants must be in English and certified by CHSI.</li> <li>■ All submitted optional documents must be printed on A4, with each sheet containing only a single item.</li> </ul>

※ All admitted candidates will be required to submit proof of a bank balance (KRW 20,000,000 or more). Further instructions will be sent via email after the admission result notification date.

- \* All documents must be submitted either in Korean or English. Documents in other languages must be translated and publicly notarized and the documents in the original language must be attached for submission.
- \* All the required documents must be uploaded (PDF, max. 40MB) on the online application website and the original documents must be received by the Korea University International Education Team by the designated deadline.
- \* Please refer to the 'Documents Submission List' before you start the application process.  
(<https://oia.korea.ac.kr/oia/under/admission.do>)
- \* Applicants who applied to International Undergraduate Admission I and II simultaneously must submit separate application forms for each admission type. However, other required documents can be submitted once.

#### A. Precautions for academic documents of graduates (expected) of high schools in China

In the case of graduates of Chinese vocational/art high schools and international high schools, a copy of the certificate of school authorization issued by the relevant government office/institution (with verification of Korean consulate in China or Apostille) should be attached and submitted with one of the following documents. (Requirement from the Ministry of Justice's Foreign Stay Management Guidelines).

- \* 'Academic accreditation' recognition is required.
- Certificate of graduation issued by the school (Confirmation of Chinese Education Authorities\* and Korean consulate or Apostille)
- Certificate of graduation issued by Chinese Education Authorities\* (Must obtain verification of Korean consulate in China or Apostille)

\*The City Board of Education or Ministry of Authorization for Establishment (Institution)

※ In the case of vocational high schools belonging to the 'Ministry of Human Resources and Social Security of the People's Republic of China(中华人民共和国人力资源和社会保障部)', a printed copy or a print-screen copy (with verification of Korean consulate in China) from the 'Ministry of Human Resources and Social Security' official website will be accepted.

## 2. Required Documents for Relevant Applicants

### A. International applicants with Korean ethnicity

Documents	Notes
Official documents that prove the applicant and the applicant's parent(s) no longer possess Korean citizenship	<ul style="list-style-type: none"> <li>■ 'Family Relations Certificate (details)' issued under the applicant's name, 'Certificate of Removal from Family Registry', the 'Declaration of Loss of Nationality' for both the applicant and parent(s), or 'Certificate of Alien Registration' which was issued after 2011.</li> <li>■ Submitting an application for renunciation of Korean citizenship as proof of one's loss of Korean citizenship is not considered valid.</li> <li>■ If the applicant and applicant's parent(s) renounced Korean citizenship, official documents (i.e., Declaration of Loss of Korean Nationality, Family Relations Certificate) must be provided as evidence even if the applicant and the applicant's parent(s) possess citizenship of another country and have never lived in Korea previously. The document must contain explicit details on the loss of Korean citizenship and its date.</li> </ul>

### B. Cases of requirements for additional proof

Case	Documents
Parent's Death	<ul style="list-style-type: none"> <li>■ Certificate of Death</li> </ul>
Parents' Divorce	<ul style="list-style-type: none"> <li>■ Documents that display proof of parental authority and custody</li> <li>■ Remarriage Certificate of the parent who has applicant's parental authority and custody</li> </ul>
Single-parent Family	<ul style="list-style-type: none"> <li>■ Form provided by KU must be filled in and submitted with an official confirmation certified by a government institution (i.e., embassy, domestic relations court etc.) in the applicant's home country.</li> </ul>
Adopted Applicant	<ul style="list-style-type: none"> <li>■ Official document of adoption</li> <li>■ Documents indicating that the applicant obtained a citizenship other than Korean before starting primary education (Grade 1)</li> <li>■ Proof of the loss of Korean citizenship</li> </ul>



### 3. Notices for Submitting Documents

#### A. Important notes

- All required documents must be uploaded on the Uwayapply online application system as PDF files and submitted by the designated deadline. Failure to do so will result in an incomplete and invalid application.
- The entire list of required documents must be saved into and be submitted as one ZIP file (A4). e.g., Name of the file: FAFA12345 Korea
- The maximum size of the file is limited to **40MB**.
- You must mark your application number on the top right corner of every document that you submit.
- The International Education Team must receive the original documents uploaded by the designated deadline (**March 29, 2024**, Korea Standard Time).
- All uploaded and submitted documents must be clear and legible. If not, the applicant may be responsible for any disadvantages that may occur as a consequence.
- Documents that are not in Korean or English must be translated and publicly notarized. A notarized translation must be uploaded along with the original documents.
- Documents that are translated by an individual and therefore not publicly notarized will not be accepted. Submission of translated documents without the original documents will not be accepted.
- In case of any discrepancies between the original and translated documents, the applicant will be responsible for any disadvantages.
- In the case of any uncertainty about an applicant's eligibility, the applicant may be asked for additional supporting documents.
- If there is a reasonable suspicion of possible plagiarism, ghostwriting of an applicant's application, the applicant may be asked to provide an explanation. If any suspicion is confirmed, the applicant will be penalized and be subject to deduction on the evaluation score, cancellation or revocation of admission at any given time.

#### B. Notes for required documents

- All of the documents submitted in support of your application for admission will not be returned.
- Admitted applicants will be required to provide apostille or consular authentication on all documents issued by overseas schools/institutions and the documents (final transcript and graduation certificate) must be submitted to Korea University by **July 5, 2024** (except those who already submitted the documents at the time of the application period). Those who do not submit the documents by the deadline may have their admission revoked and no other type of authentication will be approved.
  - ※ No apostille/consular authentication required on certificates issued by Korean elementary, middle, and high schools in Korea
  - Countries with Apostille Convention can be found on <https://www.hcch.net>
  - Confirmation of the Korean consulate of the host country: Obtain confirmation from the Korean Embassy in the country where the graduating high school is located (Ministry of Foreign Affairs Consular Call Center: 02-3210-0404)
- **Concerning the following cases, admission may be denied or revoked:**
  - 1) Applicant who does not submit documents within the designated period**
  - 2) Applicant who does not submit required documents or submits insufficient/incomplete documents**
  - 3) Applicant who does not meet the eligibility criteria**
  - 4) Applicant who is considered to lack the required academic skills**
  - 5) Applicant who fraudulently carries out the application process**
- An applicant's admission may be denied or revoked if the submitted documents are found to be different from the uploaded documents.
- If there is an inconsistency in the applicant's name on the application form and supporting documents, it is the applicant's responsibility to provide evidence to support that the documents pertain to the identical person.
- A student who graduated from high school in Korea should submit 'School Life Records II'.
- A high school transcript and certificate of attendance should be submitted from each high school the applicant attended.
- Any academic achievement without submission of supporting documents may not be considered or accepted as official.
- Admission decisions are made by the International Admissions Committee. Any other details for the application review process will follow the general admission policies of KU.
- When an applicant's scores are reported directly to KU, the applicant must provide one's date of birth, full name in English, and the date of the examination taken in order for the information to be included in the evaluation materials (e.g., SAT, AP, IB, TOEFL).
  - KU Institution Number: ETS 8228, College Board: 5443, IBO: 002366
  - Applicant may check the arrival of the reports through the KU Admissions Office website <https://oku.korea.ac.kr>

#### C. Notes for optional documents

- Applications or an applicant's admission may be denied or revoked if any of the submitted documents are found to be different from the uploaded documents.
- Optional documents for submission (maximum 10 items)
  - School Profile (High School)
  - Official language proficiency test result (TOEFL iBT, IELTS Academic, HSK, JLPT, JPT, DELF, DALF, TOPIK, etc.)
  - Standardized international admissions qualifications tests (ACT, A-level, AP, IB, SAT, 高考, HKDSE, etc.)
  - National qualification certificate, state certified qualification, etc.
  - Documents issued by a high school/university: prize conferred by high school/university for activities carried out at high school/university



## V. Registration, Refunds & Visa Application

### 1. Registration & Refund Policies

#### A. Tuition payment

Item	Period	Notes
Registration	Early July, 2024 (to be confirmed)	<ul style="list-style-type: none"> <li>Tuition fees for fall 2024 must be paid in full via bank transfer, ATM, internet banking, phone banking, Alipay, UnionPay etc. to the virtual bank account provided by Korea University.</li> <li>Admission will be revoked if the tuition payment is not completed within the specified registration period.</li> </ul>

#### B. Tuition Refund

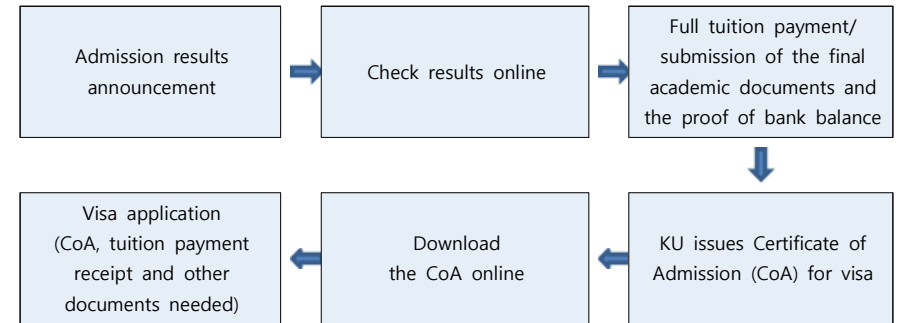
Item	Deadline	Notes
Request for Refund	July, 2024 (to be confirmed)	<ul style="list-style-type: none"> <li>If an applicant has been admitted to KU and completed registration but wishes to request a tuition refund, the applicant must submit a request form withdrawing one's admission by the specified deadline.</li> <li>Any transaction charge that may occur will be deducted in advance from the refunded tuition fee.</li> </ul>

#### C. Other

According to the university regulations, dual enrollment is not allowed for students at Korea University. **Those who have been admitted to more than one type of admission or to other universities for Fall 2024 will have to choose only one type of admission or university to enroll in. Korea University admission may be revoked if the student is found to have registered in more than one type of admission or at other universities after the commencement of the semester.**

### 2. Visa Application Guide

#### A. Visa application procedure



#### B. Certificate of Admission (CoA)

- 1) A CoA will be issued after the registration and additional documents' submission is completed. All international students who need to apply for a D-2 visa or change their current visa status must receive a CoA issued by KU.
- 2) Date of issuance: **July, 2024** (to be confirmed)

#### C. Visa

Students have to apply for the student visa (D-2) through the Korean embassy (consulate) or the immigration office.

## VI. Scholarship Guide and Other Notices

### 1. Undergraduate Scholarships

#### A. Global Leader Scholarship A and B / Benefits and Conditions

Global Leader Scholarship A, B will be awarded based on the applicant's submitted documents at the time of their application and applicants will not be able to apply for this scholarship individually.

The results of the scholarship will be announced to the applicants at the same time of their admission results.

Types	Benefits	Conditions
Global Leader Scholarship A	<ul style="list-style-type: none"> <li>Full tuition fee for two semesters</li> </ul>	<ul style="list-style-type: none"> <li>1<sup>st</sup> year 1<sup>st</sup> semester GPA of at least 3.50</li> <li>1<sup>st</sup> year 1<sup>st</sup> semester minimum of 12 credits required</li> </ul>
Global Leader Scholarship B	<ul style="list-style-type: none"> <li>50% of tuition fee for two semesters</li> </ul>	<ul style="list-style-type: none"> <li>1<sup>st</sup> year 1<sup>st</sup> semester GPA of at least 3.00</li> <li>1<sup>st</sup> year 1<sup>st</sup> semester minimum of 12 credits required</li> </ul>

#### B. Bright Future Scholarship(B) / Benefits and Conditions

Applicants selected as national scholarship recipients in their home country are automatically eligible for the Bright Future Scholarship, and as such, no separate application is required. The scholarship will be awarded based on the applicant's submitted documents at the time of application, and the results will be released to the awardees on the admission result announcement day.

Types	Benefits	Conditions
Bright Future Scholarship(B)	<ul style="list-style-type: none"> <li>KRW800,000 per semester / up to 2 semesters</li> </ul>	<ul style="list-style-type: none"> <li>1<sup>st</sup> year 1<sup>st</sup> semester GPA of at least 3.00</li> <li>1<sup>st</sup> year 1<sup>st</sup> semester minimum of 12 credits required</li> </ul>

\* For more information on scholarships visit: (<https://oia.korea.ac.kr/oia/under/scholarships.do>)

\* Undergraduate scholarship information for international students can be found on the Global Services Center website. (<https://gsc.korea.ac.kr/usr/international/scholarships.do>)

### 2. Pre-Korean Language Program for International Undergraduate Admitted Students

(Course Period: late June – July, 2024 / subject to change)

※ This application guide was originally written in Korean and translated into other languages. The Korean application guide prevails the translated application guides if any conflicts occur in the interpretation.