# Spring 2025

Photograph (3x4cm)

## Undergraduate Application Form for

International Students

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **A. Application Information** | | | | | | | | | |
| **Type** | | Department/Major | | | | | | Application No. (For office use only) | |
| * **Freshman** * **Transfer** | | 1st (mandatory) |  | | | | |  | |
| 2nd (optional) |  | | | | |
| **B. Applicant Information** | | | | | | | | | |
| Full Passport Name (first and last name) | | | | | Full Name (in Korean) | | Gender | | Date of Birth |
| \*As appears on passport | | | | |  | | * F * M | |  |
| Nationality | | | | | Dual Citizenship | | Current Visa Status | | |
|  | | | | | □ No  □ Yes, | |  | | |
| Contact Number in Home Country | | | | | Contact Number in Korea | | E-mail | | |
|  | | | | |  | |  | | |
| Permanent Mailing Address | | | | | | | | | |
|  | | | | | | | | | |
| Current Mailing Address | | | | | | | | | |
|  | | | | | | | | | |
| Place of Birth (city/country) | | | | First Language | | Other languages (if any) | | | |
|  | | | |  | |  | | | |
| **C. Family Information** | | | | | | | | | |
| Guardian 1 | Full Passport Name | | | Nationality | | Dual  Citizenship | | Contact Number | |
|  | | |  | | □ No  □ Yes, | |  | |
| Relationship to applicant | | | Residential Address | | | | | |
|  | | |  | | | | | |
| Guardian 2 | Full Passport Name | | | Nationality | | Dual Citizenship | | Contact Number | |
|  | | |  | | □ No  □ Yes, | |  | |
| Relationship to applicant | | | Residential Address | | | | | |
|  | | |  | | | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **D. Educational Background** | | | | | | | |
| 1. University/ College 2. High School 3. Middle School 4. Elementary School | Name of School | | City/Country | Enrollment | Graduation | | Major |
|  | |  | MM/YYYY | MM/YYYY | |  |
|  | |  | MM/YY YY | MM/YYYY | |  |
|  | |  | MM/YY YY | MM/YYYY | |  |
|  | |  | MM/YY YY | MM/YYYY | |  |
|  | |  | MM/YY YY | MM/YYYY | |  |
|  | |  | MM/YY YY | MM/YYYY | |  |
|  | |  | MM/YY YY | MM/YYYY | |  |
| **E. Proof of Language Proficiency** | | | | | | | |
| Korean | | Test Date & City/Country | | | | Test Score | |
| 1. TOPIK | |  | | | |  | |
| 2. Certificate from Korea University Korean Language Center | |  | | | |  | |
| 3. KU Online Korean Level Test | |  | | | |  | |
| 4. SKA/King Sejong Institute | |  | | | |  | |
| 5. Other | |  | | | |  | |
| English | | Test Date & City/Country | | | | Test Score | |
| 1. TOEFL | |  | | | |  | |
| 2. IELTS Academic | |  | | | |  | |
| 3. Other | |  | | | |  | |
| **F. Other Qualifications** | | | | | | | |
| Name of Test/Qualification | | Test Date & City/Country | | | | Test Score | |
| 1. | |  | | | |  | |
| 2. | |  | | | |  | |

1. I certify that all information provided in the application process is true, accurate and complete.
2. I have read and understood Korea University’s policies regarding the submission of documents as stated in the Application Guide. I agree that all documents submitted will not be returned and I will not make an inquiry about this policy.

Signature Date

# Attendance Report

* 1. **Overall attendance report for elementary, middle, high school education. (Please mark 'V' in the relevant academic years and semesters you completed.)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Name of School (City/Country)** | **Years of Academic Study & Semesters** | | | | | | | | | | | | | | | | | | | | | | | | | | **Duration of Study (MM/YYYY/-MM/YYYY)**  **( Years Months)** |
| **1** | | **2** | | **3** | | **4** | | **5** | | **6** | | **7** | | **8** | | **9** | | **10** | | **11** | | **12** | | **13** | |
| **1** | **2** | **1** | **2** | **1** | **2** | **1** | **2** | **1** | **2** | **1** | **2** | **1** | **2** | **1** | **2** | **1** | **2** | **1** | **2** | **1** | **2** | **1** | **2** | **1** | **2** |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

* 1. **Attendance report for university/college education (if applicable)**

|  |  |  |
| --- | --- | --- |
| **Name of University/College (City/Country)** | **Duration of Study**  **(MM/YYYY/-MM/YYYY) ( Years Months)** | **University/College Contact Information** |
|  |  |  |
|  |  |  |
|  |  |  |

* 1. **Unusual circumstances (repeated grade/skipped grade, early graduation, missing grades, leave of absence, etc.)**

|  |  |
| --- | --- |
| **Case** | **Reason** |
|  |  |
|  |  |
|  |  |

\* I hearby certify that the above information is true and accurate.

Application number: Full passport name: Signature:

3

**개인정보 수집 이용에 대한 동의서**

귀하께서 제공하신 개인 정보는 학부 원서 접수 및 학부 전형을 위해 이용하고 있고, 이외의 다른 목적에는 사용되지 않습니다.

1. 개인정보 수집 항목

* 이름, 주소, 전화번호, 휴대전화번호, 이메일, 추가 연락처, 모집단위, 학교정보(최종학력 구분, 재학/출신 고등학교명, 대학명, 졸업(예정) 연도) 등 전형에 필요한 정보

1. 개인정보의 수집 및 이용 목적

* 학부 원서접수 및 학부 전형을 위해 개인정보가 사용됩니다.
* 합격 후 학력조회 및 학사 행정과 관련하여 제3자에게 제공될 수 있습니다.

1. 개인정보의 보유 및 이용 기간

* 개인정보 보유기간의 경과, 처리목적 달성 등 개인정보가 불필요하게 되었을 때에는 지체없이 해당 개인정보를 파기합니다.

1. 개인정보의 수집 이용 동의에 대하여 거부할 수 있으며, 동의 거부 시 원서접수가 불가합니다.

**동의함 □ 동의하지 않음 □ 서명:**

### Consent for Collection and Use of Personal Information

The personal information and personally identifiable information provided are used for processing and screening the application. The information provided will not be used for any other purposes.

Information such as your name, alien registration number, passport number, address, telephone number, mobile number, email address, applied major, educational background (name of schools/universities, graduation year, etc.), personal statement, etc., will be kept confidential.

1. Collection of personal information

* Full-name, address, telephone/mobile phone number, email address, contacts, fields of study, school or university information, graduation year, personal statement and so on

1. Purpose of collection and use of personal information

* Personal information can be used to process the application
* If applicant is admitted, his/her personal information may be provided to a third party in relation to an academic background check and administrative purposes.

1. Retention and disposal of personal information

* When personal information becomes unnecessary or the personal information retention period expires, the information will be immediately disposed of.

1. I understand that I have a right to refuse the collection and use of my personal information. However, I also understand that my refusal to give my consent may result in my application being rejected.

**I agree. □ I do not agree. □ Signature:**

# Spring 2025 International Admissions

# Statement of Verification for Portfolio

▢ Applied Major: Art & Design

▢ Name of Applicant:

▢ Application Number

I, , hereby state that the submitted portfolio was created by me. As an applicant for Spring 2025, I am confirming that this portfolio was created solely by me, without any help from a third party.

By submitting this verification statement, I take full responsibility and accept any penalty imposed by the International Admissions Committee at Korea University if the above statement is found to by false.

Applicant’s Signature

# List of Optional Documents

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Applied Major |  | Application No. |  | Full Name |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No | Name/Type | Test/Qualification/Program | | Organization | Notes |
| Date | City/Country |
| 1 |  |  | |  |  |
| 2 |  |  | |  |  |
| 3 |  |  | |  |  |
| 4 |  |  | |  |  |
| 5 |  |  | |  |  |
| 6 |  |  | |  |  |
| 7 |  |  | |  |  |
| 8 |  |  | |  |  |
| 9 |  |  | |  |  |
| 10 |  |  | |  |  |

< Important Notes >

* Optional documents may be submitted maximum 10 pages with one type of activity on one page.
* All documents must be submitted either in Korean or English. Documents in other languages must be translated and notarized.
* Admitted applicants must submit the original documents corresponding to the ones they uploaded on the online application system previously.
* In case of admitted students who submitted official examination scores as optional documents, score reporting must be made by no later than **September 9, 2024.**
* Please write the page and application number as well as the applicant's name in the upper right hand corner of the

documents and submit them in the relevant order.

# Statement of Reasons for Issues Requiring Further Clarification

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Applied Major** |  | | **Application No.** | |  | | **Full Name** | |  | |
| **Reason** | ▢ Missing semesters | ▢ Repeated grade | | ▢ Skipped grade | | ▢ Leave of absence | | ▢ Early graduation | | ▢ Other |
| I declare that all information provided in this statement is true and accurate. If any information is found to be false, I acknowledge that my application or admission may be denied or revoked at any time.  month. date. 2024  Signature | | | | | | | | | | |

* Please check on the relevant box and explain in more detail.
* The stated reasons must be supported with proof of documents by the relevant institution to support your claim.
* If you fail to submit any proof of the stated reasons, your application may be rejected.

**Confirmation Letter of Academic Credits**

**(for Transfer Applicants Only)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Applied Major** |  | | **Application No.** | |  | |
| **Full Name** |  | | | | | |
| **University/College** |  | | | | | |
| **Major** |  | | | | | |
| **Academic System** | **2 years / 3 years / 4 years / 5 years / other** | | | | | |
| **Name and Contact of Academic Affairs Manager** | **Full Name:** | | | | | |
| **Telephone No.:** | | | | | |
| **Email:** | | | | | |
| **As of , 2024** | | | | | | |
| **Total Academic Credits Required**  **for Graduation** |  | **Total Credits Earned** |  | **No. of Semesters Completed** | | out of |
| I, name of Academic Affair’s Manager , responsible for academic affairs, certify that student’s full name has earned a minimum of half of the total academic credits required to graduate from name of university/college .  month . date . 2024. Applicant's Name: (signature )  Academic Affairs Manager's Name: (signature ) | | | | | | |

### 2025학년도 전기 외국인 특별전형(학부) 한 부모 가정 확인서

**Status Confirmation of Single-parent Family**

|  |  |
| --- | --- |
| **1. 지원자 정보 (Applicant Information)** | |
| 수험번호 (Application No.) |  |
| 성 명 (Full Name) |  |
| 생년월일 (Date of Birth) |  |
| 모집단위 (Applied Major) |  |
| 사 유 (Reason) | 한 부모 가정 (Single-parent Family)  □ 미혼모 (Single Mother) □ 미혼부 (Single Father) |
| **2. 보호자 정보 (Legal Guardian Information)** | |
| 지원자와의 관계  (Relationship to Applicant) | □ 모 (Mother) □ 부 (Father)  □ 기타(Other) |
| 성 명 (Full Name) |  |
| 생년월일 (Date of Birth) |  |
| 국 적 (Nationality) |  |
| I, the guardian of the above mentioned applicant, have never legally married, and I am solely responsible for the applicant. I am submitting this document proving this fact with a signature/ stamp from a government institution/embassy.  This document is based on truth and I will be fully responsible for any consequences if the above statement is revealed to be false.  날짜(Date): 2024년(Year) 월(Month) 일(Day)  성명(Name): (인)(Signature) | |
| **3. 정부 기관/대사관 (Government Institution/Embassy)** | |
| 기관명 (Name of Institution) |  |
| 주 소 (Address) |  |
| 연락처 (Telephone No.) |  |
| 확인 담당자  (Authenticator's Full Name) |  |
| (서명 및 직인) (Signature and Official Stamp) | |

## High School Profile

* General Information

|  |  |  |  |
| --- | --- | --- | --- |
| Name of School  **(**English**)** |  | Year of Establishment |  |
| Type | General ❒ International ❒ Vocational ❒  Other | | |
| Student Demographics | No. of Classes/Year No. of Students/Class | | |
| School Location | City/Province: Country:  Address: | | |
| School Homepage |  | | |

* School Introduction **(**Additional page of max**.** A4 1 page can be added**)**
* Grading Scales **&** Specification

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Check the  box | | Grading Scale | | | | |
| 1. | ❒ | A | B | C | D | E |
| 2. | ❒ | 5 | 4 | 3 | 2 | 1 |
| 3. | ❒ | 10 - 8 | 7 - 6 | 5 - 4 | 3 - 2 | 1 |
| 4. | ❒ | Excellent | Good | Average | Basic | Poor |
| 5. | ❒ | 100 - 91 | 90 - 81 | 80 - 71 | 70 - 61 | 60 or Below |
| 6. | ❒ | Other (Please provide the details.) | | | | |
| 7. | | Attendance rate recognition: Yes ❒ No ❒ | | | | |

* Notes

Additional information about school or in support of the applicant could be stated here**.**

Name of School representative: Job title: Contact Telephone No: **Signature:** **School Stamp:**